**Project Meeting Minutes**

Project Name: A Peer Assessment Application

Date: October 26-27, 2024

Time: 5:00 PM – 5:45 PM and 6:00 PM – 7:00PM

Location: Virtual (through Discord)

Attendees: Adja Boye, Sara, Mik, Hadi, Youssef, Vlad

**Agenda**

1. Project Progress Overview
2. Bug Identification and Discussion
3. Task Review for Sprint 2 Completion

**Minutes of the Meeting**

**1. Project Progress Overview**

Discussion: The team reviewed the status of the project, covering recent updates and achievements in various sections, including both instructor and student interfaces. Each member shared their progress on assigned tasks to provide a clear picture of where the project stands.

**2. Bug Identification and Discussion**

Discussion: Team members identified and reported bugs they encountered during development. The team collaboratively reviewed each bug, discussing potential causes and solutions to ensure a smoother experience. Everyone provided insights and suggestions to address these issues effectively.

Decision: Each member committed to fixing specific bugs, with some team members pairing up to tackle more complex issues. The team prioritized bugs that could impact the usability and performance of the project before the Sprint 2 deadline.

**3. Task Review for Sprint 2 Completion**

Discussion: To ensure Sprint 2 is fully completed, the team went through each task, confirming that all necessary work was either done or in progress. Tasks were clarified as needed to prevent any misunderstandings, ensuring that each member knows their remaining responsibilities.

Decision: Each team member confirmed their assigned tasks, with some offering to help others if additional time allows. The team agreed on a final push to complete Sprint 2 tasks on schedule.

Next Meeting

Date and Time: To be determined

Proposed Agenda: Check on which of the tasks we did from now on

Prepared by: Adja Boye